Advantage 4506-T within Encompass® by Ellie Mae®

Borrower file loaded into Encompass. In the lower left corner, click on the 'Services' tab, and a list of vendor categories will be displayed.

Click on "Order Verifications"

A 'Verifications' popup will appear. For the first time user the 'All Providers' tab is selected. The user
will select the 4506T vendor and click on the 'Add to My List' button. This action will save the selection
in the 'My Providers' tab. Clicking on the 'Submit' button will take the user to the 4506T order interface.
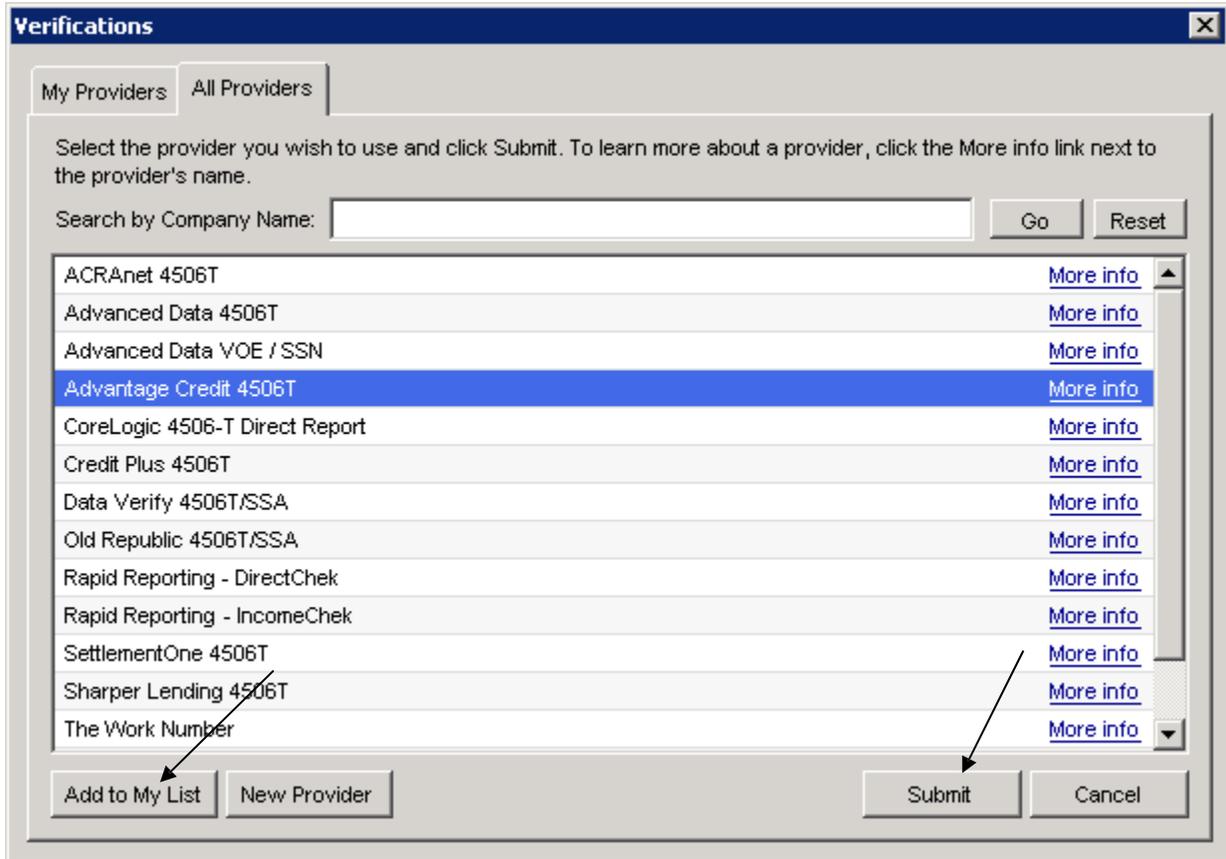
Advantage 4506 order interface.

Order Verification

Advantage Credit - Verification Order

Log In Information

User Name: crazy joe
Password: ********

User Name and Password is provided by Advantage

Loan Information

Borrower: **maria testcase**
Co-Borrower:
Current Address: **5524 eastbourne**
anthill, MO. 65488
Loan Number:

Order Income Verification | Check Status/View Result

Products

Product selection is required

- [ ] 1040 - For pers
- [ ] W-2 Information - Employer reported finacial data
- [ ] 1099
- [ ] 1065
- [ ] 1120

Product Options

- [ ] Return Transcript
- [ ] Account Transcript
- [ ] Record of Account
- [ ] Verification of Nonfiling
- [ ] Other Series

Business Name:
EIN:

Enable when products 1065 or 1120 are selected

Order Details

Report On: Borrower
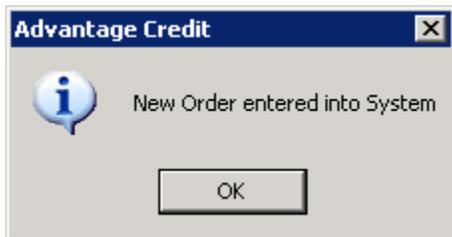
Select transcript year(s)

- [ ] 2013
- [ ] 2012
- [ ] 2011
- [ ] 2010

Required, more than one can be selected

Attach PDF document: Required

Attach Authorization Form: 🔍 ✕

Send order to Advantage

Submit Order   Close

The order has been received by Advantage.

Advantage Credit

ℹ New Order entered into System

OK

The user will retrieve the 4506T by clicking on the 'Check Status' button. If the document is completed Encompass will save the 4506T in the eFolder and the 'Check Status/View Result' will show 'Completed' in the 'Status' column. 'Documents returned' box will show the file that was returned, which is the 4506T PDF document.