

“HOW TO”

ORDER AUTOMATED VALUATION MODELS

Once you log in to Advantage Credit's secure site, there are 4 tabs: **DESKTOP; ORDER; RECENT REPORTS; RECENT REQUEST**

From the ORDER Tab:

Ordering a Automated Valuation Models

1. Click on **Order AVM** link
2. Type the subject property address
3. Property Type
4. Owner's Last Name and APN(Assessor Parcel Number) to increase hit rate
5. Legal Description
6. Choose AVM provider: PASS, CASA, and HPA
7. Stop on First Hit unchecked will order all an AVM from each provider
8. Click **Submit**
9. Once the order is completed the AVM Order Results page will be displayed, click **View Report**

RETRIEVE AN EXISTING AVM

1. Click on **Find AVM** link
2. Enter any field associated with the borrower to search
3. Click **Search** button

Under FILE #, click on reference number to view



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