

“HOW TO”

Order an IRS Transcript

To Order:

Go to www.advcredit.com
Click on “**IRS Transcript Login**”

Click here: Request IRS Transcript

IRS Transcript:

Enter all required information:

- a) Contact Information
- b) Order Details (Borrower info)
- c) Borrower’s Last Name, First Initial
- d) *(full business name if ordering 1120)*
- e) SSN of EIN
- f) Year(s) Requested
- g) Transcript Requested
- h) Browse and upload completed 4506T PDF
- i) Submit

To Retrieve:

Once the IRS Transcript has been completed, you will receive an e-mail from Advantage Credit, Inc

- a) Go to www.advcredit.com
- b) Click on **Credit Login**
- c) Under **Recent Requests**
- d) Click on **Tax Return Verification**
- e) Click **View**



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