

FMAC setup in Encompass

Under the Services menu, click on Underwriting.
The Underwriting box will appear and then click on Freddie Mac's Loan Prospector for ePASS and click on Submit

The screenshot shows the Encompass360 interface with the following elements:

- Header:** Encompass360 - (Local) - admin
- Menu:** Encompass, View, Loan, Forms, Verifs, Tools, Services, Help
- Navigation:** Home, Pipeline, Loan, ePASS, Trades, Contacts, Dashboard, Reports
- Borrowers:** Maria Testcase
- Loan Info:** 1st Loan #: 0910000024, LTV: /, Rate: 6.000%, Est Closing Date: //, Loan Amount: /, DTI: /, Not Locked, FS: John Kenny
- Alerts & Messages:** File started 10/09/09, Credit Report received 10/20/09, Disclosure Notices expect 10/29/09
- Services Menu:** Order Credit Report, Access Lenders, Search Product and Pricing, Request Underwriting (highlighted with a yellow arrow), Order Appraisal, Order Flood Certification, Order Title & Closing
- Underwriting Dialog:** My ePASS Providers, All ePASS Providers, Select a provider and click Submit. List includes Fannie Mae DO for ePASS and Freddie Mac's Loan Prospector for ePASS (highlighted with a yellow arrow). Buttons: Remove from My List, Submit, Cancel



Advantage Credit

Credit Reporting Services

www.advcredit.com 800-670-7993

Click on LOS Settings and the Settings box will appear.

Enter the Branch Code and click Save

This is a one time set up.

Depending on the clients set up w/ Encompass, it may or may not need to be done at each computer

The screenshot shows the Encompass360 admin interface. The top navigation bar includes 'Home', 'Pipeline', 'Loan', 'ePASS', 'Trades', 'Contacts', 'Dashboard', and 'Reports'. The 'ePASS' tab is selected. The main content area features the Freddie Mac logo and the 'Loan Prospector' header. A sidebar on the left contains various links, with 'LOS Settings' highlighted. A 'Settings' dialog box is open, displaying 'Company Settings' and a 'Branch Code' field containing '01'. A yellow arrow points to the 'LOS Settings' link in the sidebar, and another yellow arrow points to the 'Branch Code' field in the dialog box.



Advantage Credit

Credit Reporting Services

www.advcredit.com 800-670-7993

To reissue a file through LP

Click on Submit Loan to LP

Check Pass a reference number from a previously ordered tri-merged credit report to LP

The screenshot shows the Encompass360 admin interface. The top navigation bar includes 'Encompass', 'View', 'ePASS', and 'Help'. Below this is a menu with 'Home', 'Pipeline', 'Loan', 'ePASS', 'Trades', 'Contacts', 'Dashboard', and 'Reports'. The 'ePASS' menu is highlighted. On the left, the 'Access LP' section is expanded, showing 'Submit Loan to LP' with a yellow arrow pointing to it. The main content area features a Freddie Mac logo and a 'Loan Prospector' banner. A dialog box titled 'Select a Credit Report Option' is open, with a yellow arrow pointing to the 'Pass a previously ordered tri-merged credit report to LP' option. The dialog box also includes a dropdown menu for 'ePASS credit provider' and 'Next' and 'Cancel' buttons.



Advantage Credit

Credit Reporting Services

www.advcredit.com 800-670-7993

Choose Equifax Mortgage Solutions as the Credit Provider

The screenshot shows the Encompass360 web application interface. The main window title is "Encompass360 - (Local) - admin". The navigation menu includes "Home", "Pipeline", "Loan", "ePASS", "Trades", "Contacts", "Dashboard", and "Reports". The "ePASS" tab is active.

The left sidebar contains several sections:

- Access LP**
 - Submit Loan to LP
 - View LP Feedback
 - View Loans on LoanProspector.com
 - Sign up for Loan Prospector
 - LOS Settings
- Resources & Info**
 - Training
 - Find Out More About Loan Prospector
 - News & Information
 - Loan Prospector Customer Service
 - Fact Sheets
 - Key Features
 - Mortgage Products
- E-Mail News Service**
 - Sign up for LP News, our E-Mail News Service

The main content area displays the Freddie Mac logo and the text "We make home possible SM". Below this, there is a section titled "Using ePASS with Freddie Mac" with a welcome message and instructions. A yellow arrow points to the "Credit Provider" dropdown menu in the "Edit Credit Type and Credit Reference Information" dialog box.

The dialog box, titled "Edit Credit Type and Credit Reference Information", contains the following information:

Select a credit provider if using a merged report in the LP decision. Click LP Credit Request or Credit Reference Number in the rows below to change their values.

Merged Credit Credit Provider: Equifax Mortgage Solutions

LP Credit Request	Borrower Name	Credit Reference Number
Reissue	Maria Testcase	

Resubmission Info
If resubmitting a loan to LP, enter the Loan Prospector Key Number and Loan Prospector ID included on your Feedback Certificate to avoid LP submission charges.

LP Key Number: Loan Prospector ID:

Submit Cancel



Advantage Credit

Credit Reporting Services

www.advcredit.com 800-670-7993