

HOW TO Order RMCR (Residential Mortgage Credit Report)

Once you log in to Advantage Credit's secure site

From the Recent Request section click Credit link

- 1. Click on the File# to view an existing credit report
- 2. Under Add-On Products (menu on right)
- 3. Click on Request RMCR
- 4. Enter all pertinent information to the request
- 5. Enter any Additional Notes
 - Please attach any type of documentation you may have to expedite the request (Borrowers' authorization; HUD; Utility bill; Phone bill: borrower's authorization)
- 6. Click Submit Order

Retrieve an Existing Fraud Product

From the Recent Request section click Supplements Tab

- 1. Click **Supplements** Tab to see the status
- 2. Click on **File#** to **view** and print Supplemental Report

Click here for details on our Weekly Customer Training

Thank you! We appreciate your business.