

## Form 4506-T Cancels

Reasons orders may be Cancelled prior to being faxed to IRS:

The 4506T form, or an item on the form, is **altered, illegible, missing, or incomplete**.

Line 1a & 2a - **Name** is missing.

Line 1b & 2b - The **Social Security Number** or Tax Identification Number is **missing** or incomplete.

Line 3 & 4 – **Address** is **missing** is incomplete, or has multiple addresses on each line.

Line 5 – Needs to be **blank**, or **must** contain c/o Advantage Credit, 32065 Castle Court, Evergreen CO 80439.

Line 6a/b/c – One of these boxes is **not** checked, for what the order is for.

Line 9 – **Tax Year(s)** or Tax Period is **missing**.

Box 8 – (W2, 1099) - the box is **not** checked.

Signature is **missing**, incomplete or illegible.

Sign Date is **missing**, incomplete or illegible.

Sign Date is **expired**. The 4506T is good for 120 calendar days.

Signature is electronically signed and is **missing** the audit trail certification documentation.

Signatory Box is **not checked**.

Signatory Attestation verbiage is **obscured**.

Order is for Business, but 4506T is for Personal.

The 4506T is for a different borrower that who the order is for.

Business orders - Line 1a & 2a - **Business name** is **missing**.

Business orders - Line 1b & 2b - The **EIN** (Employer Identification Number) is **missing** or incomplete.

Business orders (1120 & 1065) - **must have Title** of signer. Titles are established in the Rules of the Articles of Incorporation for the Business.

## Form 4506-T Rejections

Reasons orders may be Rejected by the IRS:

The 4506T form, or an item on the form, is **illegible, missing, or incomplete**.

The 4506T form is **altered** - there is evidence that an entry was changed with white out, lined through, or written-over, or if there is any indication of cutting and pasting. Clarifying an illegible entry is not considered an altered entry. However, adding additional information, such as tax periods, (some entries typed, some handwritten) is considered altered.

Flagged for **Identity Theft** or **Fraud** - Taxpayer must contact the IRS Identity Protection Security Unit directly at 800-908-4490.

Line 1a, 1b & 2a, 2b – **Name** and/or **SSN** does not match what is on IRS Master Account for the taxpayer the order is for.

Line 3 & 4 – **Address** is illegible, incomplete, or does not match information on the taxpayer's IRS Master Account.

Line 5 – Needs to be **blank**, or **must** contain c/o Advantage Credit, 32065 Castle Court, Evergreen CO 80439, or the information is **missing or incomplete**.

Line 6 – More than one **tax form** number is listed, or if **no tax** form is listed.

Line 9 – **Tax Year(s)** or Tax Period is **missing** or **different types of fonts** are used

**Signature** of the taxpayer or an authorized person **does not match** the taxpayer name on Line 1a, 2a or 3 (Except when a power of attorney is attached).

Signature and Sign Date is **illegible**

**E-signed** 4506T must be accompanied with the audit trail certificate

**Signatory Attestation Box** – must be **checked** (July 2017 or September 2015 revised 4506T)

**Signatory Attestation Verbiage** must **not** be covered or obscured

**Blue Ink** may not always show up once IRS receives faxed 4506T.

Sign Date is **expired** - not within 120 calendar days.

**POA** documentation did not Authorize with information on taxpayer's IRS Master Account.

Business orders - **Title** does not match information on IRS Master Account of signer. (Titles are established in the Rules of the Articles of Incorporation for the Business.)

Business orders – **Form Type** does not match IRS Master Account for the Business. (1120, 1120S, 1065)

Business orders – Line 9 must have **filing years** listed. **Keep in mind**, a business can file with a **fiscal year**, so Line 9 may not be calendar year end 12-31-xxxx.

#### **Address Rejection –**

- Address(es) on 4506T is not the Tax Return Filing Address(es) for the Years and Product being Ordered
- Address(es) on 4506T is not the Wage information Address(es) for the Years and Product being Ordered
- 1040 and W2/1099 can have different address(s).
- The Address does not match exactly how it appears on the Tax Returns for each year Ordered.
- Even if the 4506T reflects the Tax Return address(s), the address needs to be what the IRS has on file for the Taxpayers IRS Master Account.
- The Current Address on Line 3 needs to be the most recent year being ordered. Not the most Current Address the Taxpayer has lived.
- The Previous Address on Line 4 needs to be the other Address for other years ordered, if it is different than Line 3.
- Only one Address per line. If a Taxpayer has different Addresses for all the years being ordered, a separate 4506T may need to be created with a second order.
- Legibility is also key. If the IRS cannot read the Information, the 4506T will be Rejected by the IRS. Advantage Credit can clarify the form; however, if the IRS cannot read the original information, the IRS will Reject the 4506T.

### **Code 10 Rejection -**

- The IRS Rejection Code 10 is an indication of possible identity theft or fraud.
- The IRS will not give specific details to any third party.
- The taxpayer will receive a letter and a copy of the 4506T. The taxpayer will need to contact the IRS Identity Protection Security Unit directly at 800-908-4490.
- When the taxpayer calls the IPSU, the IRS will determine if transcripts can be released.
- Once a taxpayer's account has been flagged with a Code 10 Rejection, the alert will stay-on their account indefinitely.

### **FAQ:**

What is the status of my order?

*Our bulletin board has the current date coming back from the IRS.*

How long does it take to get a tax transcript back?

*Our bulletin board has the current date coming back from the IRS.*

Why did the IRS reject this order?

*Please refer to Reasons for Rejections section.*

How can I order transcripts when borrower filed taxes with a foreign address?

*The 4506T needs to reflect the filing address(es) – even if foreign; however, our order system only allows USA address(es), so you will need to enter a USA address in our system.*

*The IRS only sees the 4506T and that is the information which gets processed.*

Does the IRS have RUSH service?

*The IRS does not offer a Rush Service.*

My order has been rejected 3 times, with the correct information that matches the borrower's tax return.

Who can I talk to so this can get figured out?

*Please refer to Reasons for Rejections section. The taxpayer may need to call the IRS Customer Service at 800-829-8374 to obtain the information from their IRS Master Account, then a new order will need to be placed with a corrected 4506T.*

### **QUESTIONS:**

- Advantage Credit TRV Department 800-670-7993 option 4

### **IRS Phone Numbers:**

- IRS Customer Service 800-829-8374
- IRS Identity Protection Security Unit 800-908-4490